

Grant County 4-H Record Book Guidelines



UW-MADISON EXTENSION

DO NOT INCLUDE THIS SHEET IN RECORD BOOK

All record book forms must be completed by the 4-H members. Use the check sheet below to put them in the order listed here. You may want to include divider pages between each project.

- _____ 1. **Picture and Identification Page**
- _____ 2. **Table of Contents** (Optional)
- _____ 3. **4-H Member Evaluation and Activity Summary**
- _____ 4. **My 4-H Activity Story**
- _____ 5. **Activity Support Materials**
Include a maximum of five (5) pictures or clippings for every different activity **you** participated in that is recorded on your 4-H activity record. **Do not** include ribbons, certificates or other scrapbook materials
- _____ 6. **Club Program for Year** - See your club leader.
- _____ 7. **For each project you enrolled in complete a, b & c**
Don't forget parent comments and signature.
 - a. **Grant County 4-H Members _____ Record Sheet**
Include things learned from this project. Skills learned must be definite and specific. Use descriptions such as "I learned to measure ingredients accurately" or "I learned to clip the calf's hair," instead of "I learned to bake" or "I learned to groom my calf." When writing project story or goals, include what was learned, the problems encountered, etc. Create a story line.

Meetings or events attended where member learned more about this project; include: UW-Extension meetings, FFA, FHA, Holstein Association, Webinar programs, Scouts, Wisconsin 4-H & Youth Conference, seminars, etc. Do NOT include required classroom work. Participation in activities related to projects include: exhibiting or participating at State Fair, State 4-H Dog, Horse Show, Jr. Livestock Exposition, Breed Shows, Herdsmanship, Judging Teams, Foods or Clothing Revue, Drama Teams, Art Teams, Carcass Contest and Other Special Shows.

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b. Project Financial Record

This is required for most projects. Youth grade 6 and under are not required to complete expense records. Many projects have specially developed project records, which include a financial page for you to use. (Refer to the County Project Record Information Sheet for specifics on your project.)

c. Project Support Materials

May include **no more than** a maximum of five (5) pictures **OR** clippings for each project. **Do not** include ribbons, certificates, project material or other scrapbook items.

_____ **8. Permanent Record Sheet**

Bonus points are given for using this sheet during local and county record book checking. This is a record of your total 4-H involvement, not just for one year, ***and will stay in your record book from year-to-year.***

_____ **9. Record Book Cover**

Must use green 4-H record book cover to enclose your record book.