

# Grant County Overall Record Book Check Sheet-Club Level



**For members grade 9 and over**

Name _____	Grade _____	Years a Member _____	Club Year _____
Project _____	Years in Project _____	Project _____	Years in Project _____
Project _____	Years in Project _____	Project _____	Years in Project _____
Project _____	Years in Project _____	Project _____	Years in Project _____

No limit on projects

Evaluate the member's progress during the year, keeping in mind the 4-Her's age, ability and opportunities. Circle the points awarded under **NI** (Needs Improvement), **S** (Satisfactory), **O** (Outstanding). NOTE: All record Book forms are to be completed by the 4-H member; they may be written, typed, or prepared with a word processor. Remember there is a quality standard no matter what the member used to prepare his/her book.

NI S O

0 1 2  
0 1 2  
0 1 2  
0 1 2  
0 1 2

**1. Quality and Completeness (10 points possible) - Consider grade level**

- A. Neatness
- B. Concise (was specific on what was done)
- C. Proper sheets filled out for **all** projects enrolled in
- D. Proper order as on index and guideline sheets
- E. Signatures of leader and parent

**2. Club Responsibilities (30 points possible)**

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- A. Attendance at meetings (**3 pts.** being 50% of club business meetings held, **6 pts.** being 75% or better; refer to identification page)
- B. Active in Club Activities (refer to Grant County 4-H Activity Summary)
- C. Active in Community Service (refer to Grant County 4-H Activity Summary)
- D. Works on Committees (refer to Grant County 4-H Activity Summary)
- E. Talks and/or Demonstrations according to club requirements (**3 pts.** per talk or demonstration, **6 pts.** maximum. If talk or demonstration is not required at club level, **3 pts.**)

**3. Project Requirements considered on all projects (45 points possible)**

2 4 6  
\_\_\_\_\_  
\_\_\_\_\_  
1 3 5  
2 5 10  
0 3 6

- A. Project Goals
- B. Project learning activities (other than exhibiting; **2 pts./activity, 8 pts. maximum**)
- C. Public exhibit of projects (**2 pts./exhibit, 10 pts. maximum**)
- D. Project meetings (**3 pts.**-attended at least half of club and/or county meetings)
- E. Skills learned (in context to goals and learning experiences)
- F. Expense Record (**0 pts.**-not completed or poorly done when required, **3 pts.**-not required or record could be more complete, **6 pts.**-completed and well done)

**4. County Activities (8 points maximum)**

\_\_\_\_ (Award 2 points per activity)  
Participated in County Events (local fairs are not county events)

**5. District, State and National Activities (6 points maximum)**

\_\_\_\_ (Award 2 points per activity)  
Participated in District, State and National Events

**6. Bonus Points**

0 0 3  
0 0 3  
0 0 3

- A. Leadership (Club Youth Leader, Grant County 4-H Junior Leader)
- B. Club Officer, Club Committee Chair, Countywide Committee
- C. Permanent Record Sheet Form

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**Total Points Awarded (books should score at or above 65 points)**

**COMMENTS FOR MEMBERS MAY BE ADDED ON THE BACK.**