Grant County Overall
Record Book Check Sheet-Club Level

For members grades 3-5

Name_____ Grade_____ Years a Member_____ Club Year_____

Project_____ Years in Project _____

Evaluate the member's progress during the year, keeping in mind the 4-Her's age, ability and opportunities. Circle the points awarded under **NI** (**N**eeds **I**mprovement), **S** (**S**atisfactory), **O** (**O**utstanding). NOTE: All record Book forms are to be completed by the 4-H member; they may be written, typed, or prepared with a word processor. Remember there is a quality standard no matter what the member used to prepare his/her book.

NI S   O

1. Quality and Completeness (20 points possible) - Consider grade level

NI	S	O		
0	2	4	A.	Neatness
0	2	4	B.	Concise (was specific on what was done)
0	2	4	C.	Proper sheets filled out for **all** projects enrolled in
0	2	4	D.	Proper order as on index and guideline sheets
0	2	4	E.	Signatures of leader and parent

2. Club Responsibilities (30 points possible)

NI	S	O		
1	3	6	A.	Attendance at meetings (**3 pts**. being 50% of club business meetings held, **6 pts.** being 75% or better; refer to identification page)
1	3	6	B.	Active in club activities (refer to Grant County 4-H Activity Summary)
1	3	6	C.	Active in community service (refer to Grant County 4-H Activity Summary)
1	3	6	D.	Works on committees (refer to Grant County 4-H Activity Summary)
1	3	6	E.	Talks and/or Demonstrations according to club requirements (**3 pts.** per talk or demonstration, **6 pts.** maximum. If talk or demonstration is not required at club level, **3 pts**.)

3. Project Requirements considered on all projects (45 points possible)

NI	S	O		
2	4	6	A.	Project Goals
_____			B.	Project learning activities (other than exhibiting; **2 pts.**/activity, **8 pts. maximum)**
_____			C.	Public exhibit of projects (**2 pts.**/exhibit, **10 pts. maximum)**
1	3	5	D.	Project meetings (**3 pts.**-attended at least half of club and/or county meetings)
2	5	10	E.	Skills learned (in context to goals and learning experiences)
0	3	6	F.	Expense Record (**0 pts.**-not completed or poorly done when required, **3 pts**-not required or record could be more complete, **6 pts-**completed and well done)

4. County Activities (8 points maximum)

_____ (Award 2 points per activity)   Participated in County Events (local fairs are not county events)

5. District, State and National Activities (6 points maximum)

_____(Award 2 points per activity)   Participated in District, State and National Events

6. Bonus Points

NI	S	O		
0	0	3	A.	Leadership (Club Youth Leader)
0	0	3	B.	Club Officer, Club Committee Chair, Countywide Committee
0	0	3	C.	Permanent Record Sheet Form

☞ _____   **Total Points Awarded (books should score at or above 65 points to receive award)**

COMMENTS FOR MEMBERS MAY BE ADDED ON THE BACK.