Grant County Overall
Record Book Check Sheet-Club Level

For members grade 9 and over

Name_____ Grade_____ Years a Member_____ Club Year_____
Project_____Years in Project_____Project_____Years in Project_____
Project_____Years in Project_____Project_____Years in Project_____
Project_____Years in Project_____Project_____Years in Project_____

No limit on projects

Evaluate the member's progress during the year, keeping in mind the 4-Her's age, ability and opportunities. Circle the points awarded under **NI** (**N**eeds **I**mprovement), **S** (**S**atisfactory), **O** (**O**utstanding). NOTE: All record Book forms are to be completed by the 4-H member; they may be written, typed, or prepared with a word processor. Remember there is a quality standard no matter what the member used to prepare his/her book.

NI	S	O	
			1. Quality and Completeness (10 points possible) - Consider grade level
0	1	2	A. Neatness
0	1	2	B. Concise (was specific on what was done)
0	1	2	C. Proper sheets filled out for **all** projects enrolled in
0	1	2	D. Proper order as on index and guideline sheets
0	1	2	E. Signatures of leader and parent
			2. Club Responsibilities (30 points possible)
1	3	6	A. Attendance at meetings (**3 pts**. being 50% of club business meetings held, **6 pts.** being 75% or better; refer to identification page)
1	3	6	B. Active in Club Activities (refer to Grant County 4-H Activity Summary)
1	3	6	C. Active in Community Service (refer to Grant County 4-H Activity Summary)
1	3	6	D. Works on Committees (refer to Grant County 4-H Activity Summary)
1	3	6	E. Talks and/or Demonstrations according to club requirements (**3 pts.** per talk or demonstration, **6 pts.** maximum. If talk or demonstration is not required at club level, **3 pts**.)
			3. Project Requirements considered on all projects (45 points possible)
2	4	6	A. Project Goals
_____			B. Project learning activities (other than exhibiting; **2 pts.**/activity, **8 pts. maximum)**
_____			C. Public exhibit of projects (**2 pts.**/exhibit, **10 pts. maximum)**
1	3	5	D. Project meetings (**3 pts.-**attended at least half of club and/or county meetings)
2	5	10	E. Skills learned (in context to goals and learning experiences)
0	3	6	F. Expense Record (**0 pts.-**not completed or poorly done when required, **3 pts-**not required or record could be more complete, **6 pts-**completed and well done)
			4. County Activities (8 points maximum)
_____ (Award 2 points per activity)			Participated in County Events (local fairs are not county events)
			5. District, State and National Activities (6 points maximum)
_____(Award 2 points per activity)			Participated in District, State and National Events
			6. Bonus Points
0	0	3	A. Leadership (Club Youth Leader, Grant County 4-H Junior Leader)
0	0	3	B. Club Officer, Club Committee Chair, Countywide Committee
0	0	3	C. Permanent Record Sheet Form
☞_____			**Total Points Awarded (books should score at or above 65 points)**

COMMENTS FOR MEMBERS MAY BE ADDED ON THE BACK.